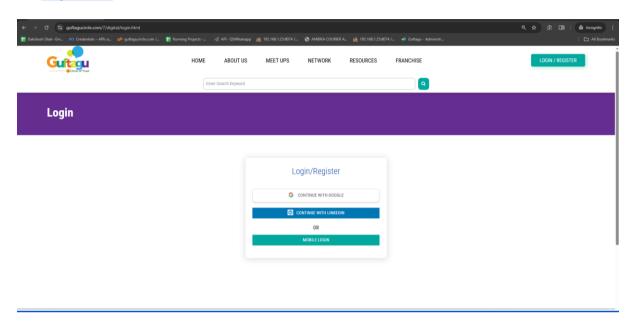
GUFTAGU - ECOBAZAR User Guide

⚠ Login Process

O Login Here



Existing Users can log in using:

- **Mobile Number** (OTP will be sent to your phone)
- Google or LinkedIn

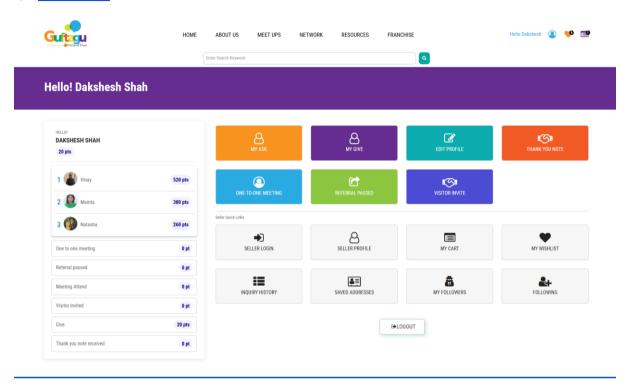
New Users:

- If you're not registered, you'll be redirected to the registration page after entering your mobile number or logging in with Google/LinkedIn.
- After completing registration, you will be taken to the **Membership Selection** page.
- Once your membership is activated, you can log in using:
 - Mobile (OTP)
 - o Google
 - o LinkedIn

○ Note: On first login, the OTP will also be sent to your registered email for verification.

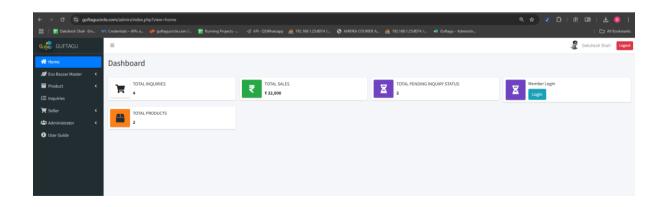
□ Dashboard Features





Upon successful login, your dashboard includes the following options:

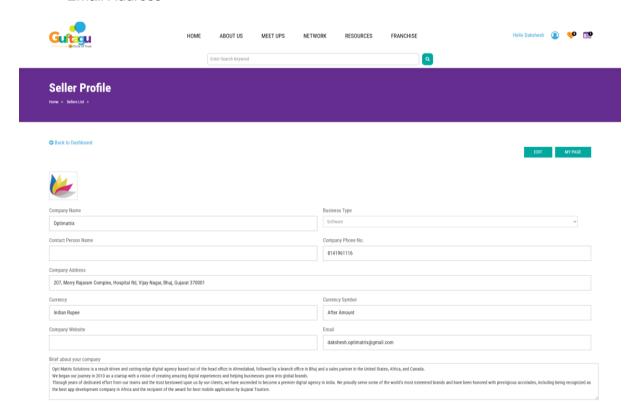
- First-time users will be prompted to **set a seller password**.
- After setting the password, future clicks will directly open the Seller Admin Panel.



☐ Seller Profile:

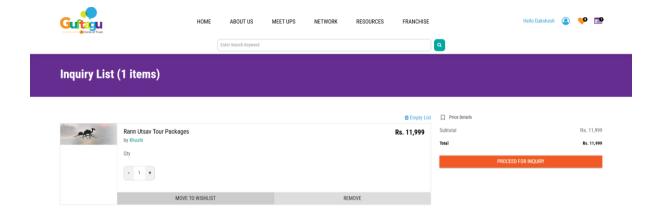
Displays your registered business details:

- Company Name
- Logo
- Business Type
- Contact Number
- Address
- Description
- Email Address



My Cart:

View products added to your shopping cart.



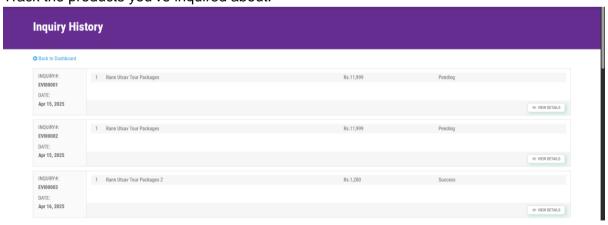
My Wishlist:

See products you've saved for later.



☆ Inquiry History:

Track the products you've inquired about.



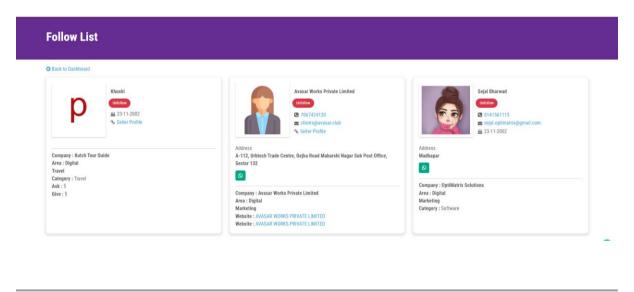
Saved Addresses:

Manage delivery addresses used during the inquiry process.



My Followers / Following:

- View members who follow you.
- See profiles you're following.

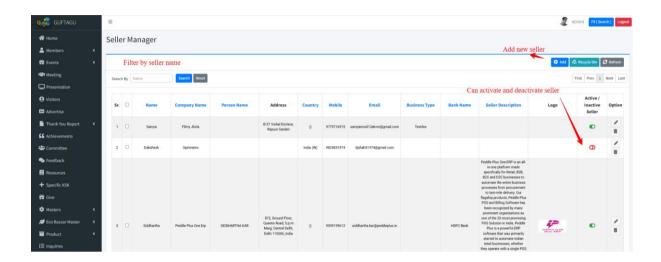


Metwork Section

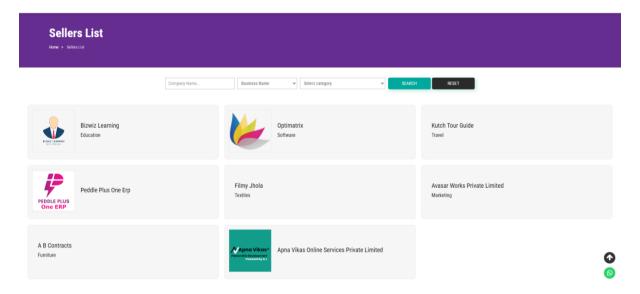
□ Seller List

View Sellers

• Shows all registered sellers.



• Clicking a seller's name shows all their listed products.



EcoBazar Homepage

Visit EcoBazar

Key features displayed:

- Popular Categories Based on inquiry volume
- Best Selling Most inquired products

- New Products Recently added items
- Green Products Eco-friendly, verified products

Product Details Page

When you click a product, you'll see:

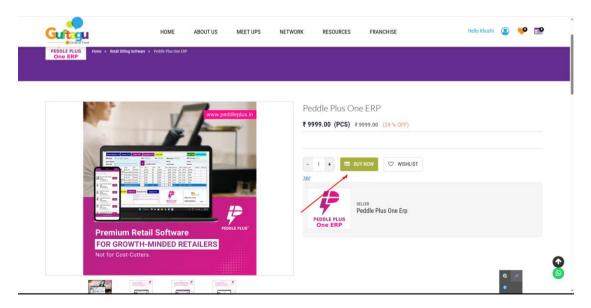
- Product Name
- Price
- Description
- Available Variants (size, color, packaging, etc.)

Action Buttons:

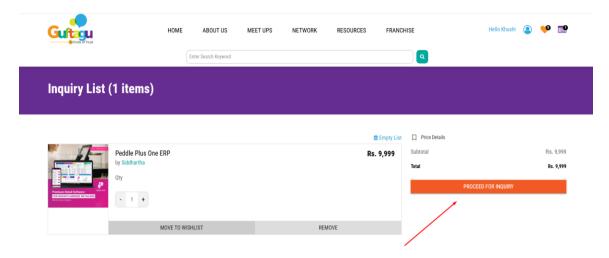
- Add to Wishlist Save the product
- Buy Now / Inquire Now Add to cart to proceed with purchase or send inquiry

Inquiry Process – Step-by-Step

1. Add Products to your cart

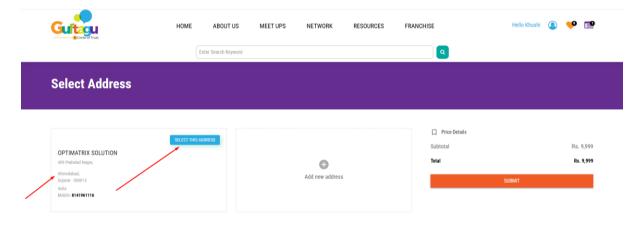


2. Click "Proceed to Inquiry"



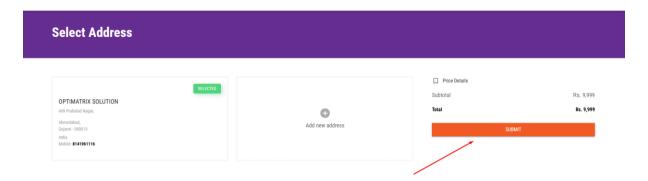
3. Select Delivery Address:

Choose a saved address or add a new one.



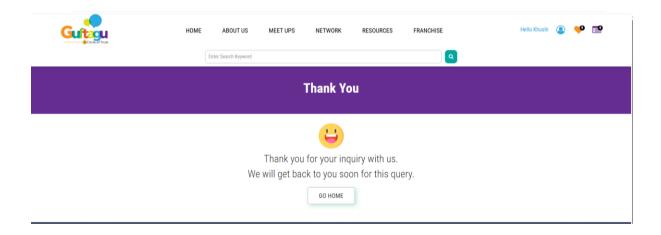
4. Submit Inquiry:

o Click "Proceed" to send inquiries to sellers.



5. Notifications:

- o You'll receive an email confirmation.
- Sellers will be notified about your inquiry.



Seller Login & Admin Panel

Becoming a Seller

- On your first time clicking "Seller Login", you'll be prompted to set a password.
- After that, you can access the Seller Admin Panel from the dashboard.

ODITION Direct Login to Seller Admin Panel:

https://www.guftagucircle.com/admin/login

Username: Registered Mobile Number | Password: The one you set

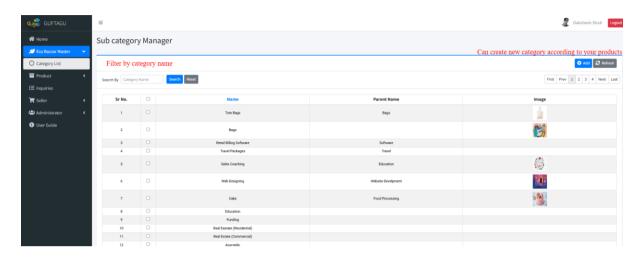
■ Seller Admin Panel Overview

A Home Dashboard:

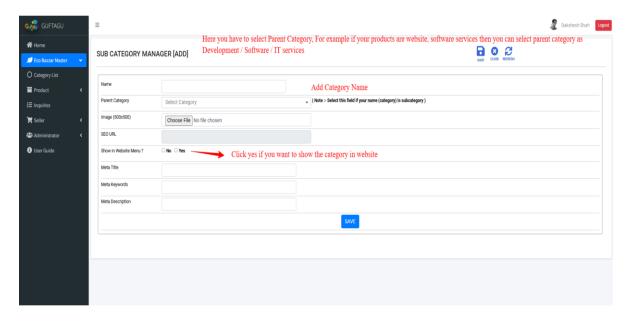
- Total Inquiries Received
- Total Sales
- Pending Inquiries
- Logged-in Members
- Total Products Added

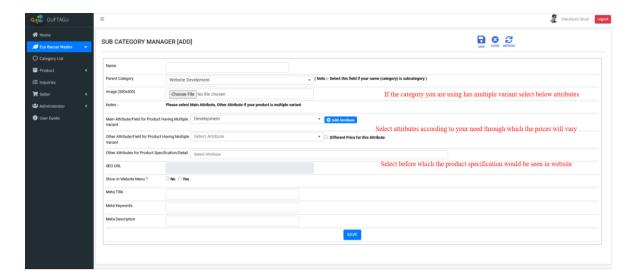
E EcoBazar Master:

• Category List – View available categories



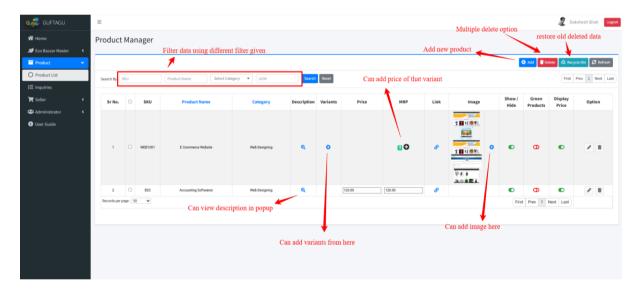
• Category Add – Add sub-categories



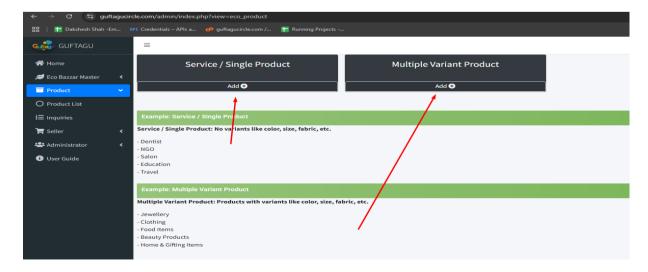


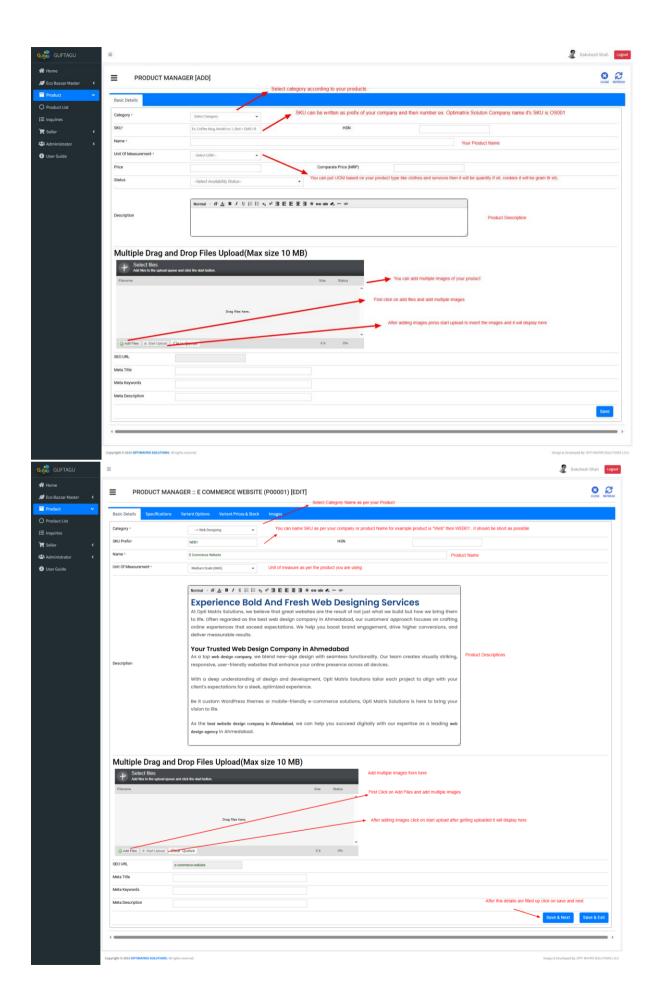
Product Management:

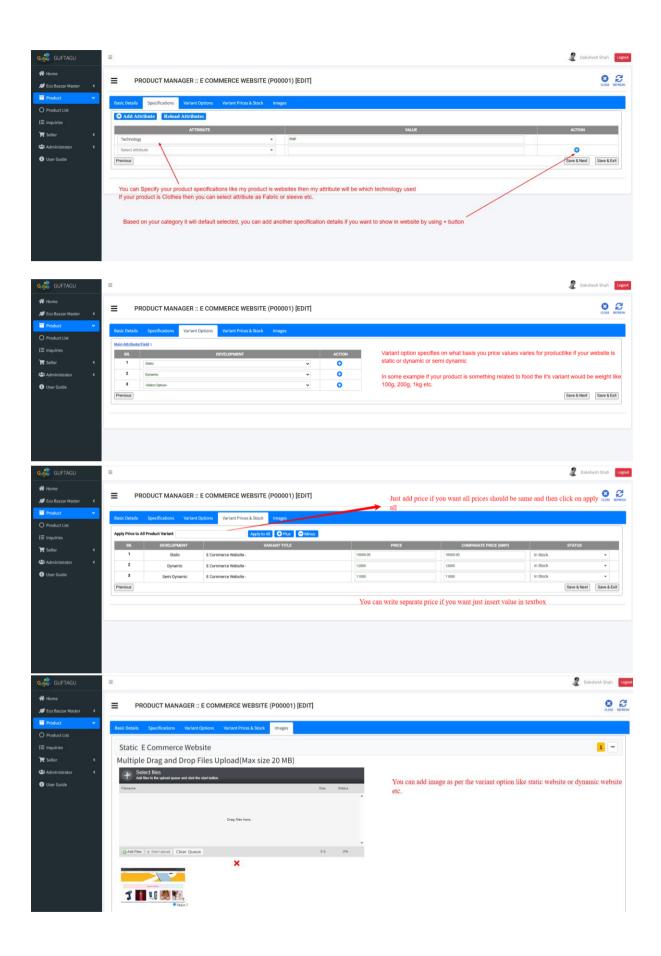
• Product List – View your listed products



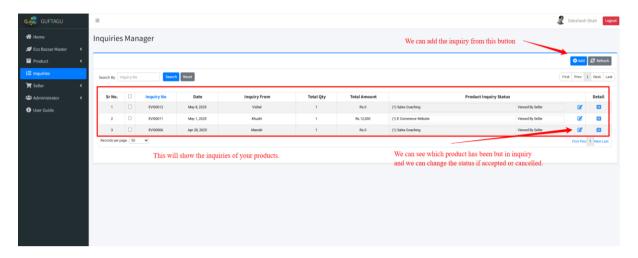
• Add/Edit Products – Supports single or multi-variant listings



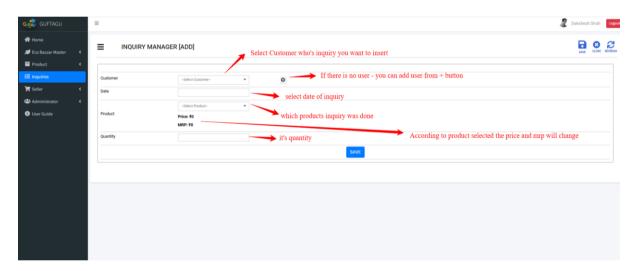




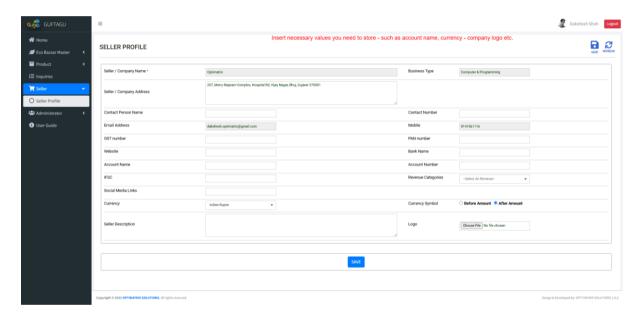
• View all inquiries from buyers



• Option to manually add a new inquiry

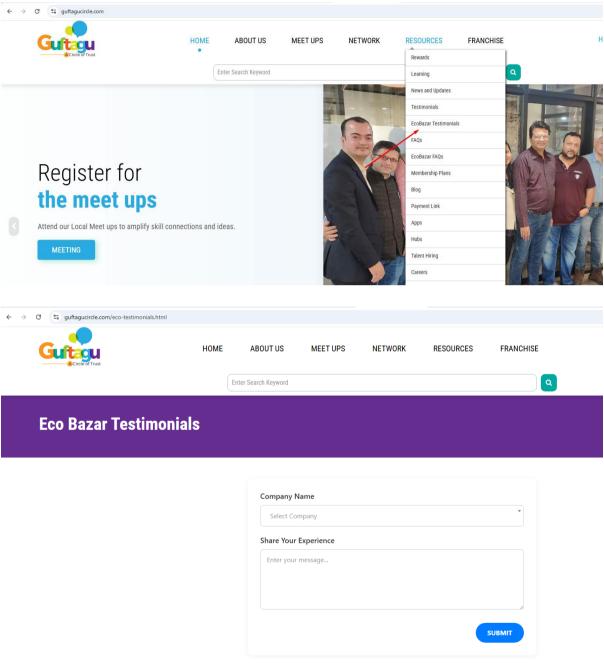


- Company Name
- Logo
- Business Type
- Contact Info
- Description
- Email

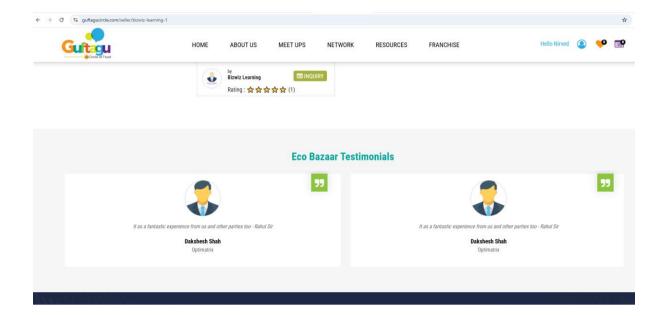


■ Eco Bazar Testimonials:

Add testimonial

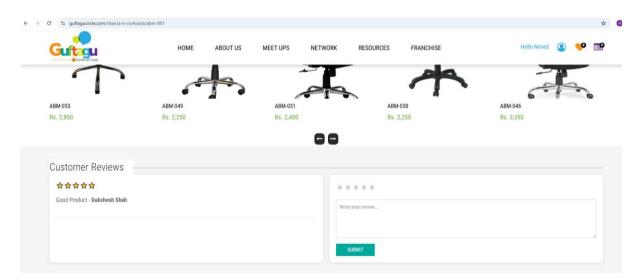


• Show Eco Bazar Testimonials

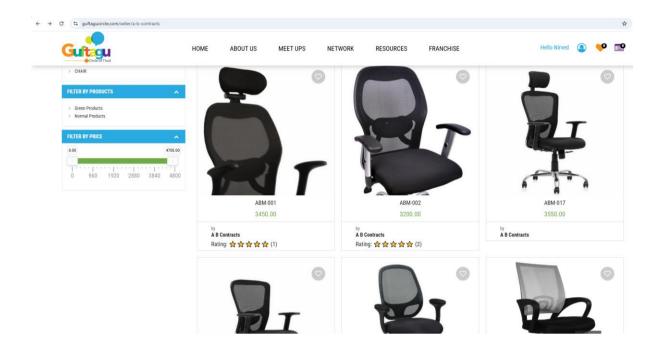


roduct Ratings:

Add Rating and Show Rating

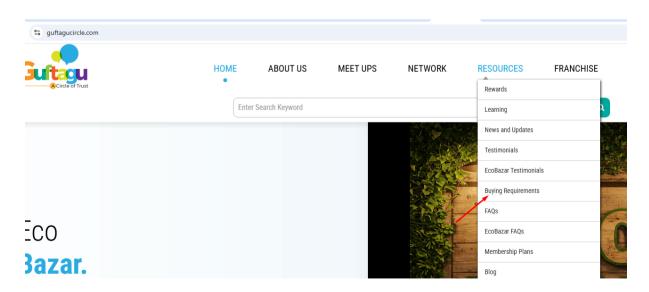


• You can see average Rating



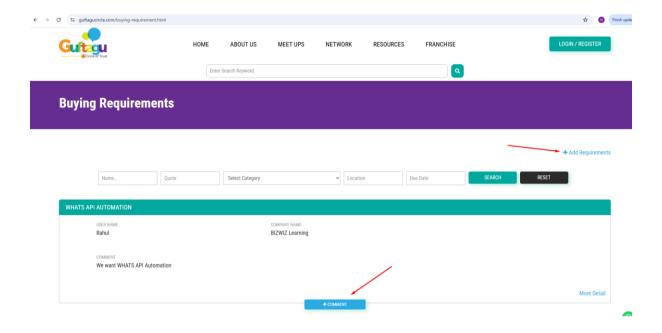
■ Buying Requirements

• Buying requirement menu option



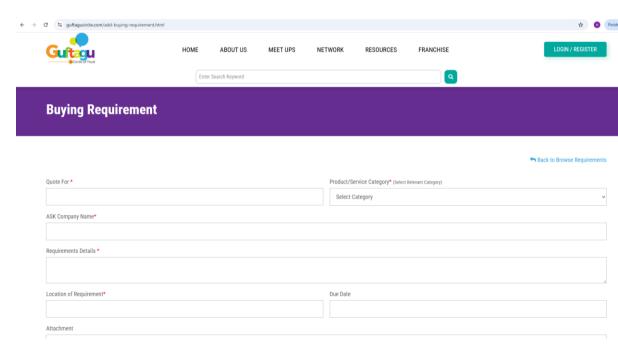
Buying requirement page

- 1. You can add your own buying requirement from add requirement button
- 2. You can offer buying from clicking comment



Add Requirement

1. You can add your requirement from this page



• See Own Buying Requirements

1. In Dashboard you can see your Buying requirements and offers to Buying requirements

